



VACANCY

REFERENCE NR	:	VAC02243/21
JOB TITLE	:	Manager Corporate Commodities
JOB LEVEL	:	D1
SALARY	:	R 531 759 – R 797 639
REPORT TO	:	Senior Manager
DIVISION	:	Supply Chain Management
DEPT	:	Procurement
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent(Internal & External)

Purpose of the job

Execute category and commodity specific strategies for Professional Services & Travel with emphasis on leveraging economies of scale whilst managing total costs of ownership to achieve cost, operational and transformational objectives, within prescribed governance frameworks.

Key Responsibility Areas

- Manage and execute commodity sourcing strategies, processes and administration activities for Professional Services & Travel, in order to deliver fast and efficient tender turnaround times as well as achieve business operational efficiencies
- Execute fact-based negotiation strategies and tactics as well as support supplier selection processes so as to enhance defined value propositions for Professional Services & Travel
- Manage customer/ supplier/internal stakeholder relationships to ensure supply chain stability, monitor and drive governance, contract compliance and performance
- Manage resources (i.e. budget/finances, assets and human capital) within the business unit to ensure efficient operations
- Execute the implementation of strategies for the promotion of the Procurement transformation agenda (B-BBEE, SMME, Local content, Black equity/ownership, industrialisation/manufacturing skills development, black youth, people living with disabilities, and black women) in order to develop the indigenous ICT sector and related industries
- Execute and report on Professional Services & Travel related risks, exposures and trends.

Qualifications and Experience

Minimum: Bachelor's degree in: Commerce/ Engineering/ IT /Supply Chain /Logistics/Law.

Experience: A minimum of 5-6 Years in Procurement and Supply Chain Management of which 3 years must have been in a Commodity Sourcing role. Demonstrable management capability required.

Technical Competencies Description

Knowledge of: Procurement and supply chain best practices SCM/Procurement processes and procedures Supply market research Commodity sourcing methodologies Data and spend analysis Execution of sourcing strategies

and processes Fact based Negotiations strategy execution. Financial management and cost analysis Supply Chain analysis Risk management Legal aspects for Procurement Supplier relationship management Development of commercial value propositions

Skills: Business Development; Business Writing; Customer Relationship Management; and Supply Chain Management.

Leadership competencies: Customer Experience; Honesty, Integrity and Fairness; Planning and Organising; Creative Problem Solving; and Decision-making.

Interpersonal/behavioural competencies: Active listening; Attention to Detail; Analytical thinking; Stress Management.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact eRecruitmentSupport@sita.co.za

CV`s sent to the above email addresses will not be considered.

Closing Date: 02 December 2022

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.